

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, November 13, 2012

Attendants:

BOARD- Hal Carroll (HC)
Michelle McNeil (MM) (arrived at 7:11pm)
Jim Sell (JS)
Pam Merkadeau (PM)

ABSENT - Johanna Anton (JA)

STAFF- Brigitte Shearer (BS)
Rebecca Hitchcock (RH)
Mike Koenig (MK)
Bryce Zuzack (BZ)

CALL TO ORDER

The meeting was called to order at 7:07pm pm by Board Member HC

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the October 9, 2012 Regular Board Meeting were reviewed. A motion approving the minutes was made by Board Member MM. The motion passed unanimously. (PM abstained, JA absent)

INTRODUCTION OF GUESTS

David Burruto, Chief of Staff Supervisor Pine's office
Bob Gutierrez
Nick Nicholas
Rick Priola

Martha Poyatos, LAFCo
Pearly Masters
Bev Madden

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

Ms. Masters stated that the HRD's swim program is too big. She also mentioned that the Sunday Dance Class had a high volume of cars

Mr. Gutierrez stated that the parking lot and street (Lexington) are very crowded from 4:30 to 6pm.

Mr. Nicholas stated that there is too much parking activity on Lexington, and that this is affecting the enjoyment of nearby residents.

Residents requested an update on status of parking solutions at the next board meeting.

MANAGER'S REPORT

A. Programming –

a. Programs – Programs are all on track/ on budget.

- b. Special events – The Halloween event was very well attended. The Holiday event will be held on Friday night (December 7th) this year.
 - c. EEC – Fall enrollment is underway. Classes are nearly full
 - d. ASP – Enrollment is holding steady. Winter camp flyers are going out this week. 5th graders will now be joining the InCrowd group at the church on Wednesdays. This may help reduce traffic congestion on Wednesdays.
 - e. Pool – The dome was raised successfully. Programs are on track/ on budget.
- B. Facilities & Grounds –
- a. A new golf cart shed is being built tomorrow
 - b. EEC building construction has been completed; Fire inspection is also complete. The HRD will be attending to close out of the construction.
 - c. The Rec will be revamping the fence on the side of the grass play area.
- C. Administration -
- a. A website focus group was held to receive input from the community

COMMITTEE REPORTS

- a. Finance Committee – no report
- b. Ad hoc Land Committee - no report
- c. Ad hoc Fees Committee – The staff report and fee considerations were discussed. Additional research and review will occur.
- d. Ad hoc Bylaws Committee - no report

FINANCIAL REPORT

The Rec. is at 33% of the proposed budget. The Board reviewed the financial report.

UNFINISHED BUSINESS

- A. LAFCo draft report – The LAFCo document review process was discussed. The HRD's response to the administrative draft report was reviewed. Board Member MM made a motion to approve the response. The motion passed unanimously. (JA absent)

NEW BUSINESS

- A. Pool redesign proposal – Board Members JS and PM will review the pool design proposal.
- B. Upcoming meetings: December 11, 2012, January 8

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member JS made a motion to pay the bills and the motion passed unanimously. (JA absent)

ADJOURNMENT

Board Member PM made a motion to adjourn the meeting and the motion was passed unanimously. (JA absent) The meeting was adjourned at 8:33 pm

Respectfully submitted,

Brigitte Shearer
Board Secretary